

**From:** EducationAdminWebAdvisor training@educationadminwebadvisor.com  
**Subject:** Title IX Coordinator Certification  
**Date:** July 22, 2023 at 11:00 AM  
**To:** steve.karsner@boyle.kyschools.us

E

## EducationAdminWebAdvisor

### Title IX Coordinator Certification (K-12)

**Master new Title IX regulations and earn a certification.**  
Fulfill your policy, training, and investigation obligations.

Title IX Coordinators must understand all aspects of the position, including developing policies, conducting investigations, monitoring compliance, and providing accommodations.

New Title IX regulations are coming soon with President Biden, and it's vital that your school is compliant and prepared for the 2023-24 school year.

The Title IX Coordinator Certification program will enable you to:

- Address all Title IX issues that arise in your school or school district
- Master new regulations and prepare for expected changes
- Protect your school district from potential legal liability
- Prove your expertise to colleagues, students, parents, and regulators with your Title IX Coordinator Certification

Four engaging webinars will provide detailed insights that you can apply immediately to fulfill your obligations.

### Title IX Coordinator Certification (K-12)

#### Session 1

#### Title IX Coordinator Roles and Responsibilities

Monday, October 9

4:30 PM Eastern; 3:30 PM Central; 2:30 PM Mountain; 1:30 PM Pacific

- History, purpose, and scope of Title IX
- Procedural requirements, including designating a Title IX Coordinator, adopting grievance procedures, and disseminating a notice of non-discrimination
- Title IX Coordinator's responsibilities

- Title IX Coordinator's responsibilities
- Potential conflicts of interest
- Recordkeeping standards
- Monitoring obligations

## **Session 2**

### **Developing Policies and Conducting Investigations**

Tuesday, October 10

4:30 PM Eastern; 3:30 PM Central; 2:30 PM Mountain; 1:30 PM Pacific

- Anti-discrimination policies
- Grievance procedures
- Roles of individuals who will assist in developing and enforcing policies and conducting investigations
- Investigation reports and written determination of sexual harassment
- Title IX Compliance Manual, including forms for complaints and dismissals
- Investigations, including interviewing witnesses, assessing credibility, and considering issues of relevance to create an investigation report

## **Session 3**

### **Specific Topics for Title IX Coordinators**

Wednesday, October 11

4:30 PM Eastern; 3:30 PM Central; 2:30 PM Mountain; 1:30 PM Pacific

- Athletics, including coaches and booster clubs
- Pregnant students and employees
- Employee matters, including wages, benefits, and conditions of employment
- LGBTQ students, including recent guidance and court cases
- New emphasis on transgender student rights
- Off-campus conduct

## **Session 4**

### **Case Studies and Compliance Audits**

Thursday, October 12

4:30 PM Eastern; 3:30 PM Central; 2:30 PM Mountain; 1:30 PM Pacific

- Case studies involving different common issues presented for Title IX Coordinators, including on-campus sexual discrimination, off-campus social media sexual harassment, and sexual assault involving minor students
- Working with law enforcement and school resource officers
- Recordkeeping requirements
- Restrictions on retaliation and confidentiality
- Other legal issues, including First Amendment and student records concerns
- Compliance review, including a records audit and knowledge of investigators

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**Seats are also available for:**

**Monday, December 11 - Thursday, December 14**

4:30 PM Eastern; 3:30 PM Central; 2:30 PM Mountain; 1:30 PM Pacific

Runtime of each session: 90 minutes (including Q&A)

Education law expert Rick Verstegen will help you identify the important implications of Title IX on your school. You will learn how to adopt appropriate policies, fulfill training requirements, and incorporate effective investigation techniques.

**Can't attend the live sessions?** You can choose the self-paced certification option and get expert answers to your questions after the sessions.

Please join us!

**REGISTER NOW**

**Presented by:**

**Richard F. Verstegen**

- Partner with Boardman & Clark, LLP of Madison, Wisconsin
- School Law Practice Group and Labor and Employment Group
- Represents educational institutions in a variety of education law matters
- Published many articles regarding education and employment law
- Former president of the Wisconsin School Attorneys Association
- Current member of the State Bar of Wisconsin
- JD degree from the University of Wisconsin Law School

**Who should attend?**

- School administrators
- Human resources professionals
- Title IX coordinators
- Student services professionals
- Other school officials

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**From:** EducationAdminWebAdvisor training@educationadminwebadvisor.com  
**Subject:** Title IX Coordinator Certification  
**Date:** July 23, 2023 at 11:01 AM  
**To:** steve.karsner@boyle.kyschools.us



**EducationAdminWebAdvisor**

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**From:** Steve Karsner steve.karsner@boyle.kyschools.us  
**Subject:**  
**Date:** July 24, 2023 at 8:25 AM  
**To:** Nichole Brown nichole.brown@boyle.kyschools.us

---

SK

--  
Steven C. Karsner  
Chief Academic Officer  
Boyle County Schools

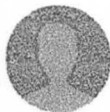
2023\_Legislative\_Guidance-  
Emergency\_Bills (1).pdf  
292 KB



**From:** Stephanie Wade (via Google Drive) drive-shares-dm-noreply@google.com  
**Subject:** Folder shared with you: "SB 150 Guidance, Curriculum, Information "  
**Date:** July 24, 2023 at 11:26 AM  
**To:** steve.karsner@boyle.kyschools.us

SW


## Stephanie Wade shared a folder



Stephanie Wade (stephanie.wade@boyle.kyschools.us) has invited you to **contribute** to the following shared folder:

Here is a folder to put anything regarding SB 150.

Thanks,  
Stephanie

 SB 150 Guidance, Curriculum, Information

Open

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because stephanie.wade@boyle.kyschools.us shared a file or folder located in Google Drive with you.

Google Workspace



**From:** David Christopher david.christopher@boyle.kyschools.us  
**Subject:** Re: Followup to Emma regarding Dual Credit and SB 150  
**Date:** July 25, 2023 at 3:06 PM  
**To:** Caitlin Adkins caitlin.adkins@boyle.kyschools.us  
**Cc:** Stephanie Wade stephanie.wade@boyle.kyschools.us, Steve Karsner steve.karsner@boyle.kyschools.us



Had a meeting about this today. I will hopefully have some forms soon. My understanding from Mark is they're already created. If you don't mind reach out to Stephanie Wade that might also help. I will be at certified evaluation training tomorrow and I'm not in the office Thursday and Friday. Stephanie should be able to help with this and get us going I. The right direction.

On Tue, Jul 25, 2023 at 10:17 AM Caitlin Adkins <caitlin.adkins@boyle.kyschools.us> wrote:

See below:

On the SB 150 info you sent yesterday, who will create the permission slip form? You all? Our district?

**The district is responsible for creating, distributing, collecting, and keeping records of the SB 150 permission slips. The district will communicate confirmation that a permission slip has been collected with BCTC Dual Credit Office.**

--  
**Caitlin Adkins**

School Counselor (last names H-P)  
Dual Credit Coordinator  
Boyle County High School  
1637 Perryville Road  
Danville, KY 40422  
Direct: (859) 236-5047 ext. 3067  
Fax: (859) 236-6826



PLEASE NOTE: During normal working hours, my goal is to respond to your email within 24 hours. This email is not monitored 24 hours a day. Should you have an immediate crisis or emergency, please contact the police, your doctor, emergency room, or **988** for the Suicide and Crisis Lifeline or National Suicide Prevention Lifeline (1-800-273-8255).

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**DAVID CHRISTOPHER**

BOYLE COUNTY HIGH SCHOOL

PRINCIPAL

D: 859-236-5047

E: david.christopher@boyle.kyschools.us

F: 859-236-6826

A: 1637 Perryville Road

Danville, KY 40422

We will need to get syllabus and course information for any course that would be affected by SB150. If a student signs up for dual credit that has SB 150 topics, we must have written permission or they will have to take another class.

On Tue, Jul 25, 2023 at 3:06 PM David Christopher <[david.christopher@boyle.kyschools.us](mailto:david.christopher@boyle.kyschools.us)> wrote:

Had a meeting about this today. I will hopefully have some forms soon. My understanding from Mark is they're already created. If you don't mind reach out to Stephanie Wade that might also help. I will be at certified evaluation training tomorrow and I'm not in the office Thursday and Friday. Stephanie should be able to help with this and get us going I. The right direction.

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**Caitlin Adkins**

School Counselor (last names H-P)

Dual Credit Coordinator

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	<b>DAVID CHRISTOPHER</b>	O: 859-236-5047
	BOYLE COUNTY HIGH SCHOOL	E: <a href="mailto:david.christopher@boyle.kyschools.us">david.christopher@boyle.kyschools.us</a>
	PRINCIPAL	F: 859-236-6826
		A: 1637 Perryville Road Danville, KY 40422

Steven C. Karsner  
Chief Academic Officer  
Boyle County Schools

**From:** Caitlin Adkins caitlin.adkins@boyle.kyschools.us  
**Subject:** Re: Followup to Emma regarding Dual Credit and SB 150  
**Date:** July 26, 2023 at 8:43 AM  
**To:** David Christopher david.christopher@boyle.kyschools.us  
**Cc:** Stephanie Wade stephanie.wade@boyle.kyschools.us, Steve Karsner steve.karsner@boyle.kyschools.us



Sounds good- thanks!

On Tue, Jul 25, 2023 at 3:06 PM David Christopher <david.christopher@boyle.kyschools.us> wrote:  
Had a meeting about this today. I will hopefully have some forms soon. My understanding from Mark is they're already created. If you don't mind reach out to Stephanie Wade that might also help. I will be at certified evaluation training tomorrow and I'm not in the office Thursday and Friday. Stephanie should be able to help with this and get us going I. The right direction.

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**From:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu  
**Subject:** Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 12, 2023 at 8:35 AM  
**To:** Mark Wade mark.wade@boyle.kyschools.us, Stephanie Wade stephanie.wade@boyle.kyschools.us  
**Cc:** Bolt, Wendy M (Bluegrass) wendy.bolt@kctcs.edu

---



Superintendent Wade,

The Dual Credit Office at BCTC is requesting notification of your district's SB 150 policy in regard to dual credit courses. As SB 150 sets parameters on courses taken by public high school students, there is a direct impact on dual credit course offerings for current and future dual credit students in your district.

Please, see the attached letter from the dual credit office for further clarification of our request. We will need notification of your district's SB 150 policy as soon as possible. The sooner we receive your district's SB 150 policy, the sooner we can prepare for the fall enrollment of dual credit students in your district.

Please, reach out by email or phone (859-246-6912) with any questions or concerns.  
Thank you, Dr. Gibbs

Dr. Emma Gibbs, D.A. (she/her/hers)  
Director of Dual Credit  
Bluegrass Community and Technical College  
Leestown Campus, Building A, Room 246  
Phone: 859-246-6912  
Email: egibbs0006@kctcs.edu

[Request an appointment with Dr. Gibbs.](#)

*BCTC transforms the Bluegrass Region- one student, one employer, and one community at a time.*



**From:** Stephanie Wade stephanie.wade@boyle.kyschools.us  
**Subject:** Fwd: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 13, 2023 at 9:21 AM  
**To:** Steve Karsner steve.karsner@boyle.kyschools.us, Mark Wade mark.wade@boyle.kyschools.us

SW

Can we discuss this sometime soon so we can get back with Emma and also take this Dexter if needed?

On Wed, Jul 12, 2023 at 8:35 AM Gibbs, Emma L (Bluegrass) <[emma.gibbs@kctcs.edu](mailto:emma.gibbs@kctcs.edu)> wrote:

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**Stephanie Wade**

Curriculum & Innovation Director  
Boyle County Schools  
101 Chatham Drive, Suite C  
Danville, KY 40422  
859-246-6912 ext. 2008



[stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)  
True. Collaborative. Responsible.  
emc@boyle.kyschools.us  
emc@boyle.kyschools.us



Graduate's of Science  
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SB150 Letter BCTC 7 12 23.doc



**From:** Mark Wade mark.wade@boyle.kyschools.us  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 13, 2023 at 10:37 AM  
**To:** Stephanie Wade stephanie.wade@boyle.kyschools.us  
**Cc:** Steve Karsner steve.karsner@boyle.kyschools.us



Yes, I am pretty free next week. When would you like to meet? Monday?

On Thu, Jul 13, 2023 at 9:21 AM Stephanie Wade <stephanie.wade@boyle.kyschools.us> wrote:  
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Curriculum & Innovation Director  
Boyle County Schools  
107 Creston Drive, Suite D  
Covington, KY 40202  
859-246-6912 ext. 3039



stephanie.wade@boyle.kyschools.us  
859-246-6912 ext. 3039



Division of Science & Technology  
MA.Ed - Instructional Leadership  
P.E. - Library, Information & Technology - Rank 1 - 10-1000





**From:** Stephanie Wade stephanie.wade@boyle.kyschools.us  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 13, 2023 at 6:25 PM  
**To:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu

SW

Hey Emma!

Do you have any other districts policies relating to SB 150 that you'd mind sharing? I'd be interested to see how other districts are addressing this with dual credit. We did not get any guidance from the KSBA policy update, so I was curious how others are approaching this.

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**Stephanie Wade**

Curriculum & Innovation Director  
Boyle County Schools  
1011 Graham Drive, Suite C  
Danville, KY 40422  
859-246-6934 ext. 3228



#StephanieWade  
stephanie.wade@boyle.kyschools.us  
stephaniewade  
stephaniewade



Bachelor's of Science  
MAED - Instructional Leadership  
MEd - Library Media Information Technology - Book 1 (K-12)

**From:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 14, 2023 at 9:29 AM  
**To:** Stephanie Wade stephanie.wade@boyle.kyschools.us

---



Stephanie,

I have attached the policy submitted by Anderson County. This is what we have received from almost every county that has responded so far.

Give me a call if you need to discuss!

Thanks!

Emma

Dr. Emma Gibbs, D.A. (she/her/hers)  
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Bluegrass Community and Technical College  
Leestown Campus, Building A, Room 246  
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Email: egibbs0006@kctcs.edu

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Please, reach out by email or phone (859-246-6912) with any questions or concerns.

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Request an appointment with Dr. Gibbs.

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**Stephanie Wade**

Curriculum & Instruction Director  
**Boyle County Schools**  
101 Cavalier Drive, Suite C  
Danville, KY 40442  
502-256-6694 ext. 3228



#StephanieWade  
stephaniewade@boyle.kyschools.net  
stephaniewade  
stephaniewade



Boyle County Schools  
MA/Ed - Instructional Leadership  
MS - Literacy, Information & Technology - Rank 1 (2019)

Anderson SB 150 Policy.pdf



**From:** Stephanie Wade [stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)  
**Subject:** Fwd: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 14, 2023 at 1:36 PM  
**To:** Steve Karsner [steve.karsner@boyle.kyschools.us](mailto:steve.karsner@boyle.kyschools.us), Mark Wade [mark.wade@boyle.kyschools.us](mailto:mark.wade@boyle.kyschools.us)

---

SW

----- Forwarded message -----  
**From:** Gibbs, Emma L (Bluegrass) <[emma.gibbs@kctcs.edu](mailto:emma.gibbs@kctcs.edu)>  
**Date:** Fri, Jul 14, 2023 at 9:29 AM  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**To:** Stephanie Wade <[stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)>

Stephanie,

I have attached the policy submitted by Anderson County. This is what we have received from almost every county that has responded so far.

Give me a call if you need to discuss!

Thanks!

Emma

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Email: [egibbs0006@kctcs.edu](mailto:egibbs0006@kctcs.edu)

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**From:** Stephanie Wade <[stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)>  
**Sent:** Thursday, July 13, 2023 6:25 PM  
**To:** Gibbs, Emma L (Bluegrass) <[emma.gibbs@kctcs.edu](mailto:emma.gibbs@kctcs.edu)>  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP

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**B**

**Stephanie Wade**  
Curriculum & Innovation Director  
**Boyle County Schools**  
101 Craven Drive, Logan, KY  
Logan, KY 40342  
606-236-6234 • E: swade@bcs.kyschools.net

**stephaniewade**  
stephaniewade@boyle.kyschools.net  
stephaniewade@boyle.kyschools.net

Member of Science NC  
NAESP - Professional Leadership  
MCA - Libraries, Information & Technology - Awardee (2009)

[illegible]



**From:** Stephanie Wade [stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 14, 2023 at 1:52 PM  
**To:** Steve Karsner [steve.karsner@boyle.kyschools.us](mailto:steve.karsner@boyle.kyschools.us), Mark Wade [mark.wade@boyle.kyschools.us](mailto:mark.wade@boyle.kyschools.us)

SW

Here's the policy that we have that is the same, from KSBA. It is in the policy manual that Steve is on the process of getting board approved. Just an FYI so we can get back to Emma Gibbs at BCTC.

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


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**Boyle County Schools**  
101 Clifton Drive, Suite C  
Danville, KY 40422  
859-239-6541 ext. 3005  
@StephanieWade  
Tech Leadership TechEd  
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  Bachelor's of Science   
MA.Ed - Instructional Leadership  
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Human Sexuality Policy .pdf

88 KB



**From:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu  
**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP

**Date:** July 20, 2023 at 9:16 AM

**To:** Mark Wade mark.wade@boyle.kyschools.us, Stephanie Wade stephanie.wade@boyle.kyschools.us

**Cc:** Bolt, Wendy M (Bluegrass) wendy.bolt@kctcs.edu



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Please, let me know if you have any questions or concerns.

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**To:** Mark Wade <mark.wade@boyle.kyschools.us>; Stephanie Wade <stephanie.wade@boyle.kyschools.us>

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**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 20, 2023 at 9:41 AM  
**To:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu  
**Cc:** Mark Wade mark.wade@boyle.kyschools.us, Bolt, Wendy M (Bluegrass) wendy.bolt@kctcs.edu



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**Subject:** Re: Time Sensitive- SB 150 Dual Credit: District Policy Needed ASAP  
**Date:** July 20, 2023 at 9:42 AM  
**To:** Stephanie Wade [stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)  
**Cc:** Mark Wade [mark.wade@boyle.kyschools.us](mailto:mark.wade@boyle.kyschools.us), Bolt, Wendy M (Bluegrass) [wendy.bolt@kctcs.edu](mailto:wendy.bolt@kctcs.edu)



Awesome! This is extremely helpful and will help us continue to serve Boyle County students. Thanks so much, Stephanie!

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---

**From:** Stephanie Wade <[stephanie.wade@boyle.kyschools.us](mailto:stephanie.wade@boyle.kyschools.us)>  
**Sent:** Thursday, July 20, 2023 9:40:49 AM  
**To:** Gibbs, Emma L (Bluegrass) <[emma.gibbs@kctcs.edu](mailto:emma.gibbs@kctcs.edu)>  
**Cc:** Mark Wade <[mark.wade@boyle.kyschools.us](mailto:mark.wade@boyle.kyschools.us)>; Bolt, Wendy M (Bluegrass) <[wendy.bolt@kctcs.edu](mailto:wendy.bolt@kctcs.edu)>  
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**Date:** July 26, 2023 at 1:38 PM  
**To:** Gibbs, Emma L (Bluegrass) emma.gibbs@kctcs.edu  
**Cc:** Mark Wade mark.wade@boyle.kyschools.us, Bolt, Wendy M (Bluegrass) wendy.bolt@kctcs.edu, Steve Karsner steve.karsner@boyle.kyschools.us, Caitlin Adkins caitlin.adkins@boyle.kyschools.us, David Christopher david.christopher@boyle.kyschools.us

SW

Good Afternoon, Emma!

Here is our board-approved policy relating to SB 150. Our Boyle County Team will meet on Monday to make plans for permission forms, parental consent, and any other issues related to dual credit. We will be sure to follow up with you on our plans. Thank you for helping us navigate this, Emma!

Best,  
Stephanie

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